



Film & Photo Rental Agreement

2027 Fairmount Ave.,
Philadelphia, PA 19130

rental@easternstate.org
215.236.5111 ext.210

Thank you for your interest in Eastern State Penitentiary Historic Site!

This form is to request a film or photo facility rental with less than 15 participants.

Please submit the following information, as detailed as possible, in order to place a request.

A non-refundable deposit of \$200 will be required at the time of booking to place a hold on your date.

Please see reverse for additional information and restrictions. Information on pricing is available on our website.

DIRECTOR:

PRODUCER:

COMPANY:

TITLE:

ADDRESS:

PHONE:

EMAIL:

PROJECT NAME:

TYPE of PROJECT: Still photography Video/motion picture/film Both

Please submit *three* possible dates for your rental, as they are booked on a first come basis, some dates may not be available. Dates must be at least 3 weeks in advance.

#1 _____ #2 _____ #3 _____

Proposed location shoot schedule (includes set up and break down time)

DATE	START TIME (before 10am or after 5pm)	END TIME	LOCATION	TYPE OF ACTIVITY (Set up, filming...)	NUMBER OF CREW /CAST
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List of equipment you would like to bring on site (including cameras, lights, props, etc.):

All equipment, props, Special FX makeup, etc. must be approved by ESPHS before your booking is completed.

Eastern State Penitentiary Historic Site (ESPHS) is a National Historic Landmark, and the care for its preservation is a primary focus of all activity on the property. All facility rentals are reviewed by ESPHS Operations Team, and will be booked at the discretion of the organization. Any rental that is in conflict with the mission of ESPHS will not be permitted.

- All work at ESPHS must be completely reversible. The client may not nail into/ damage any existing materials or structure. This prohibition includes, but is not limited to:
 - Nailing or driving screws into any surface.
 - Placing tape on any painted surface.
 - Painting (intentionally or unintentionally) any surface.
- Smoking, including E-cigarettes, is prohibited anywhere on the property, including outdoor spaces within the complex. All members of the event must leave the property to smoke. Smoking is not permitted within 20 feet of the penitentiary's entrance.
- There can be no nudity, semi-nudity, sexually provocative or sexually explicit images or any content in conflict with the mission of ESPHS filmed/photographed at the penitentiary.
- The building cannot be identified as or portray Eastern State Penitentiary without prior approval.
- The filming/photographing of ESPHS exhibits, artist installations, signage and haunted attractions is prohibited without prior approval.
- A certificate of insurance may also be required for a rental, at the discretion of ESPHS.

By signing below, _____ agrees that the information provided is complete and correct, and that no false or misleading information has been given.

The signee will be the primary contact for this rental, and will be held responsible for distributing and adhering to all rules and regulations of ESPHS during this rental.

SIGNATURE

DATE

Failure to abide by the above terms and conditions will result in the immediate cessation of the rental and cancellation of the agreement, with no refund of payment of any form of compensation.